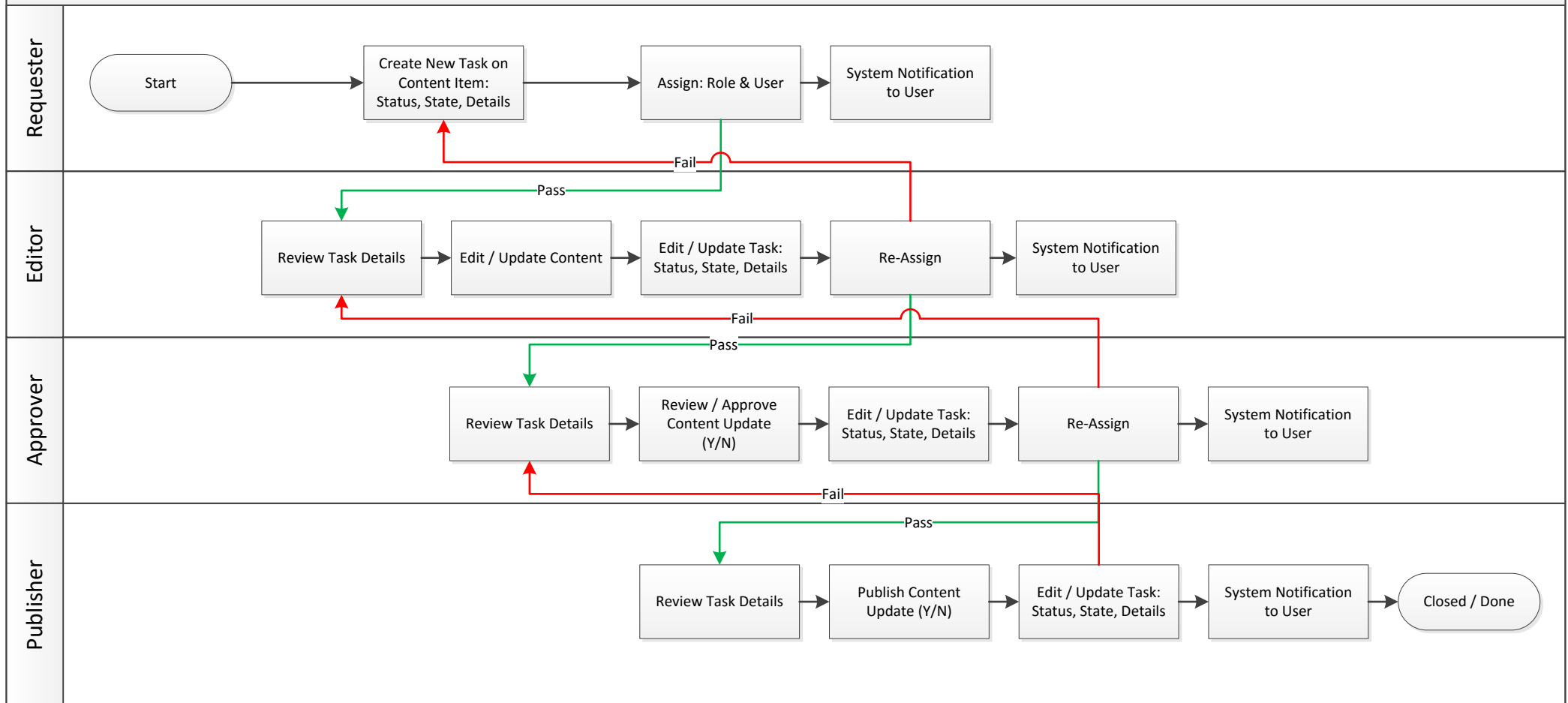


Branch Communication Workflow DRAFT v.1.1

Role



ASSIGNEE ATTRIBUTES

Role

- Requester
- Editor
- Approver
- Publisher

User

- User A
- User B
- User C
- etc.

*Permissions are associated to each role

TASK ATTRIBUTES

Task Status

- Open
- Review
- Publish
- Feedback

Task State

- Unassigned
- Assigned
- In Progress
- Completed

Task Details

- Due Date (DD & HH)
- Priority
- Request Type
- Title (Task Name)
- Description / Content
- Comment / Reason / Impact / Notes
- Other as required...

*Statuses, States, and Task Details can be customized to business need